



Book	Policy Manual
Section	200 Students
Title	Admission of Students
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### **Authority**

The Board shall establish age requirements for the admission of students to first grade and to kindergarten that are consistent with state law and regulations.[1][2][3]

### **Guidelines**

#### **First Grade**

**Beginners** are students entering the lowest grade of the primary school above the kindergarten level. Beginners shall be admitted to school during the first two (2) weeks of the annual school term and thereafter at the district's discretion. A child who is eight (8) years of age shall be admitted to school at any time during the school year.[4][5]

The Board establishes the district's entry age for beginners as not less than five (5) years and seven (7) months before September 1 and not more than six (6) years before the first day of the school term.[4][6]

The Board may admit as a beginner a child who is five (5) years old and demonstrates readiness for entry by the first day of the school term, upon the written request of the parent/guardian, recommendation of the district psychologist, and approval of the Superintendent.[7]

The Board is not required to admit as a beginner any child whose age is less than the district's established admission age for beginners.[7]

#### **Kindergarten**

The Board establishes the district's entry age for pre-kindergarten as not less than four (4) years and no months and for kindergarten as not more than five (5) years and six (6) months before the first day of the school term.[8]

### **Delegation of Responsibility**

The Superintendent or designee shall require that the parent/guardian of each student who registers for entrance to school shall submit proof of age, residency, and required immunizations.[9][10]

The Superintendent or designee shall require that the parent/guardian of each student who registers for entrance to school shall submit completed district registration forms, official birth certificate/copy of birth certificate/hospital record of birth/birth registry of the student, immunization records (available from your child's physician or current school), proof of residency in the Titusville Area School District (lease, deed, mortgage settlement sheet, signed sales agreement, recent tax receipt), parent/legal guardian photo identification (driver's license, non-drivers identification, passport, military identification), report card/transfer card/transcript, name and address of previous school, and if appropriate to your child: most recent IEP, agency letter of placement, or court order (proof of guardianship).

Legal

1. 24 P.S. 1301
2. 22 PA Code 11.12
3. 22 PA Code 11.41
4. 24 P.S. 1304
5. 24 P.S. 1326
6. 22 PA Code 11.15
7. 22 PA Code 11.16
8. 22 PA Code 11.14
9. Pol. 200
10. Pol. 203
- 22 PA Code 4.41
- 24 P.S. 503