



**TITUSVILLE AREA SCHOOL DISTRICT
301 EAST SPRUCE STREET
TITUSVILLE, PA 16354-1948**



**BOARD OF SCHOOL DIRECTORS
AGENDA**

**REGULAR BOARD MEETING
TITUSVILLE HIGH SCHOOL BOARD ROOM**

**MONDAY, September 16, 2019
7:00 P.M.**

- I. REGULAR MEETING OF SEPTEMBER 16, 2019, CALL TO ORDER**
- II. ROLL CALL**
- III. MOMENT OF SILENCE**
- IV. PLEDGE OF ALLEGIANCE**
- V. EXECUTIVE SESSION NOTICE – No session planned.**
- VI. PUBLIC COMMENTS**
- VII. GENERAL RESOLUTION**

1. RESOLUTION #1 – APPROVAL OF GENERAL RESOLUTION.

RESOLVED, that the Titusville Area School District Board of School Directors approves and adopts the following items that are included in the agenda of this meeting and incorporated herein by reference thereto with the same force and as though separate resolutions on each item were considered and adopted.

A. MINUTES

1. Board Committee Meeting of August 12, 2019, and Regular Board Meeting of August 19, 2019. (Policy 006)

B. FINANCIAL ACTIVITIES

1. Treasurer's Report – (Policy 601)
2. Payment of Bills – (Policy 616)
3. Approval of Engagement Agreement renewal with The Reschini Group to complete 2019 Affordable Care Act employer reporting.
4. Approval of Health Reimbursement Account renewal Agreement with Highmark

C. SCHEDULES OF PERSONNEL ACTIONS - Personnel Schedules B, E, H, I, J, K & O were added or revised since the September 9, 2019 committee meeting.

1. Approval of Schedule A #131 – Resignations
2. Approval of Schedule B #90 - Professional Appointments (Policy 309)
3. Approval of Schedule C #115 – Support Staff Appointments (Policy 309)
4. Approval of Schedule D #2 – Staff Transfers
5. Approval of Schedule E #149 – Attendance at Professional Meetings (Policy 333)
6. Approval of Schedule G #96 – Support Staff Substitute (Policy 305)
7. Approval of Schedule H #140 – Leaves of Absence (Policy 339)
8. Approval of Schedule I #125 –Field Trip Authorization (Policy 121)
9. Approval of Schedule J #57– Change of Degree (Policy 333)
10. Approval of Schedule K #121 – Supplemental Appointments (Policy 122)
11. Approval of Schedule L #74 – Retirements (Policy 349)

12. Approval of Schedule O #43 – Contracted Bus/Van Drivers (Policy 810)
13. Approval of Schedule R #38 – Kelly Services Substitute Teachers (Policy 818)

VIII. COMMITTEE REPORTS

A. TAX/FINANCE COMMITTEE – Jack Roberts, Chairperson

1. OTHER

B. PERSONNEL – Jean Spence, Chairperson

1. RESOLUTION #2 - APPROVAL OF ONE-YEAR AGREEMENT WITH EDULINK FOR COMPLIANCE TRACKING SOFTWARE IN AMOUNT OF \$7,431

RESOLVED, that the Titusville Area School District Board of School Directors approves the one-year Agreement with EduLink for *Comply*, compliance tracking software in the amount of \$7,431 as presented at the September 9, 2019 committee meeting.

BE IT FURTHER RESOLVED, that the Titusville Area School District Board of School Directors hereby authorizes Stephanie A. Keebler, Superintendent, to sign the agreement on behalf of the School District. (Policy 601)

2. OTHER

C. BUILDINGS & GROUNDS COMMITTEE – Richard Skinner, Chairperson

1. OTHER

D. INSTRUCTIONAL/STUDENT SERVICES CMTEE – Lynn Cressman, Chairperson

1. RESOLUTION #3 – APPROVAL TO CONTINUE PARTICIPATION IN THE PENNSYLVANIA YOUTH SURVEY (PAYS)

RESOLVED, that the Titusville Area School District Board of School Directors approves the participation in the Pennsylvania Youth Survey (PAYS), a state survey for youth in 6th, 8th, 10th and 12th grades to assess behaviors, attitudes and knowledge concerning alcohol, tobacco and other drugs as well as violence and other problem behaviors, as presented at the September 9, 2019 board committee meeting, and review of the survey questions emailed to the board. (Policy 235.1)

2. RESOLUTION #4 – AUTHORIZE KAREN PAULDEN, RESEARCHER FROM UNIVERSITY OF PHOENIX, TO CONDUCT STUDY TO IDENTIFY BEST PRACTICES ON SOCIAL EMOTIONAL LEARNING

RESOLVED, that the Titusville Area School District Board of School Directors authorizes Karen Paulden, Researcher from University of Phoenix, to conduct a study entitled “Perspectives On Implementing Social Emotional Learning” and to recruit educators for participation to identify best practice procedures as they combine academics with Social Emotional Learning, as discussed at the September 9, 2019 board committee meeting.

3. RESOLUTION #5 – APPROVAL OF 2019-2020 AGREEMENT WITH OIL CITY AREA SCHOOL DISTRICT FOR OPTION TO PLACE STUDENTS IN TITUSVILLE AREA SCHOOL DISTRICT’S SPEICAL EDUCATION PROGRAM

RESOLVED, that the Titusville Area School District Board of School Directors approves the 2019-2020 Agreement with Oil City Area School District for an option to place students in the Titusville Area School District’s Secondary Special Education program at a rate of \$101.70 per student per day as presented at the September 9, 2019 board committee meeting, with revision discussed at the September 16, 2019 meeting.

BE IT FURTHER RESOLVED, that the Titusville Area School District Board of School Directors hereby authorizes Lynn Cressman, Board President, to execute the Agreement on behalf of the School District. (Policy 132)

4. RESOLUTION #6 – APPROVAL OF 2019-2020 AGREEMENT WITH OIL CITY AREA SCHOOL DISTRICT FOR TASD TO PLACE STUDENTS IN OCASD’S SPECIAL EDUCATION PROGRAM

RESOLVED, that the Titusville Area School District Board of School Directors approves the 2019-2020 Agreement with Oil City Area School District for Titusville Area School District to have an option to place students in the Oil City Area School District’s Elementary Special Education program as presented at the September 9, 2019 board committee meeting, with revision discussed at the September 16, 2019 meeting.

BE IT FURTHER RESOLVED, that the Titusville Area School District Board of School Directors hereby authorizes Lynn Cressman, Board President, to execute the Agreement on behalf of the School District. (Policy 132)

5. RESOLUTION #7 – APPROVAL TO RENEW 5-YEAR MOU WITH DREXEL UNIVERSITY FOR FIELD EXPERIENCE/STUDENT TEACHING

RESOLVED, that the Titusville Area School District Board of School Directors approves the 5-year (10/1/2019-9/30/2024) Memorandum of Understanding with Drexel University for Field Experience/Student Teaching at Titusville Area School District as presented at the September 9, 2019 board committee meeting (Policy 307)

6. RESOLUTION #8 – APPROVAL OF ARTIST IN RESIDENCY PROGRAM

RESOLVED, that the Titusville Area School District Board of School Directors approves the Artist in Residency Agreement with Charlotte Randall, Artist, and Erie Arts & Culture. Mrs. Randall is to provide puppetry instruction 10/1/19 through 11/29/2020 in amount of \$2,700 paid with grant funds received from the Rees Foundation.

7. RESOLUTION #9 – APPROVAL OF ARTICULATION AGREEMENT WITH LAUREL BUSINESS INSTITUTE

RESOLVED, that the Titusville Area School District Board of School Directors approves the Articulation Agreement with Laurel Business Institute (LBI) as presented at the September 16, 2019 meeting.

BE IT FURTHER RESOLVED, that the Titusville Area School District Board of School Directors hereby authorizes Stephanie Keebler, Superintendent, to execute the Agreement on behalf of the School District. (Policy 101, 217)

8. OTHER

E. TRANSPORTATION/FOOD SERVICES – Jean Spence, Chairperson

1. RESOLUTION #10- APPROVAL OF THE UPDATED 2019-2020 TRANSPORTATION SCHEDULE OF DRIVERS AND ROUTES

RESOLVED, that the Titusville Area School District Board of School Directors approves the 2019-2020 Transportation Schedule of Drivers and Routes as provided. (Policy 810)

2. OTHER

F. POLICY COMMITTEE – Jean Spence, Chairperson

1. RESOLUTION #11 - APPROVAL OF THE 2ND READING OF THE FOLLOWING REVISED AND NEW POLICIES

- 006 Meetings
- 150 Title I Comparability of Services
- 220 Student Expression / Distribution and Posting of Materials
- 702.1 Crowdfunding (new)

2. OTHER

G. LEGISLATIVE – Lynn Cressman

1. OTHER

H. NEGOTIATIONS COMMITTEE – Kevin O’Neill, Chairperson

1. OTHER

IX. ADMINISTRATION

- 1. Parent Letter Response
- 2. Personnel Directories
- 3. Cafeteria Report

A. FUTURE MEETING DATES

- 1. **Tax Finance Standing Committee Meeting** – Friday, October 4, 2019 – 8:00 a.m.
- 2. **Board Committee Meeting** – Monday, October 14, 2019 – 7:00 p.m.
- 3. **Regular Board Meeting** – Monday, October 21, 2019 – 7:00 p.m.
- 4. **PASA-PSBA School Leadership Conference**, October 16-18, 2019
- 5. **Policy Standing Committee Meeting** – Monday, October 21, 2019 – 5:30 p.m.

X. OTHER BOARD COMMENTS

XI. PUBLIC COMMENTS

XII. OTHER BUSINESS

XIII. ADJOURNMENT

RESOLVED, that there being no further business, this meeting is adjourned at ____ P.M.