



**TITUSVILLE AREA SCHOOL DISTRICT**  
**301 EAST SPRUCE STREET**  
**TITUSVILLE, PA 16354-1948**



**BOARD OF SCHOOL DIRECTORS**  
**MINUTES**

**REGULAR BOARD MEETING**  
**TITUSVILLE HIGH SCHOOL BOARD ROOM**

**MONDAY, May 20, 2019**  
**7:00 P.M.**

**I. REGULAR MEETING OF MAY 20, 2019, CALLED TO ORDER**

President, Lynn Cressman, called the meeting to order at 7:11 P.M.

**II. ROLL CALL**

Members in Attendance:

James E. Come, Lynn J. Cressman, Charlene A. Eggleston,  
 Jeremiah Morrison, Kevin J. O'Neill, Jack D. Roberts,  
 Jean M. Spence

Members Absent:

Carol J. Shaffer, Richard E. Skinner, Jr.

Others in Attendance:

Karen E. Jez, Superintendent; Shawn G. Sampson, Business  
 Manager; Stephanie Keebler, Michael McGaughey, Amy  
 Herman, Jane McNierney, Secretary to the Superintendent;  
 Andrea Fenske, Teacher and students Kassidee Szympruch,  
 Joshua Devlin; Laurie Vargason; Nova Mallory; Abigail  
 Sampsell; Steve Carr; Sean Ray, *Titusville Herald* newspaper  
 reporter.

**III. MOMENT OF SILENCE**

**IV. PLEDGE OF ALLEGIANCE**

**V. EXECUTIVE SESSION NOTICE** – The board met in executive session on Monday, May 20, 2019 in the administration office board room at 6:15 p.m. to discuss legal (Attorney/Client Privilege), personnel and school safety matters.

**VI. PUBLIC COMMENTS**

1. **Report on Nashville Trip** – Students Kassidee Szympruch and Joshua Devlin, along with Music Teacher, Andrea Fenske, discussed their recent trip to Nashville highlighting various learning opportunities.
2. **Student Presentation of FCCLA project** – Abigail Sampsell, as part of Family, Career, and Community Leaders of America (FCCLA), presented her award-winning project on childhood trauma and its long-term effects. Ms. Sampsell has plans to present her project at the National Convention in June.
3. **Laurie Vargason**, mother of THS Student who is part of the new Sexuality and General Alliance (SAGA) group, thanked the board for their help to allow the students in this group to meet at the school and to keep them safe.
4. **Char Eggleston**, board member, commented that more detail on executive session matters is required for the public.

**VII. ELECTION OF TREASURER**

1. **Open Nominations for Treasurer**  
 Motion: Jack Roberts  
 Second: Jean Spence

**Vote: 7 Ayes 0 Nays 2 Absent**

**Motion Carried.**

**2. Nominations for Treasurer**

Jean Spence nominated Kevin O’Neill for Treasurer and Mr. O’Neill said he would accept the nomination.

Char Eggleston nominated Jeremiah Morrison for Treasurer and Mr. Morrison declined.

Char Eggleston nominated Carol Shaffer for Treasurer, Ms. Shaffer was not at the meeting and nobody was able to confirm whether she would accept the nomination.

**3. Motion to Close Nominations for Treasurer**

Motion: Jim Come  
Second: Jean Spence

**Vote: 7 Ayes 0 Nays 2 Absent**

**Motion Carried.**

**4. Elect Board Treasurer, Kevin J. O’Neill, to Serve One-Year Term from July 1, 2019 through June 30, 2020**

**Roll Call vote:**

James Come	Yes	Lynn Cressman	Yes	Charlene Eggleston	Abstain
Jeremiah Morrison	Yes	Kevin O’Neill	Yes	Jack Roberts	Yes
Carol Shaffer	Absent	Jean Spence	Yes	Richard Skinner	Absent

**Vote: 6 Ayes 0 Nays 2 Absent 1 Abstain (Eggleston)**

3955-A

**Motion Carried.**

**VIII. GENERAL RESOLUTION**

**1. RESOLUTION #1 – APPROVAL OF GENERAL RESOLUTION**

**RESOLVED**, that the Titusville Area School District Board of School Directors approves and adopts the following items that are included in the agenda of this meeting and incorporated herein by reference thereto with the same force and as though separate resolutions on each item were considered and adopted.

**A. TO TAKE FROM THE TABLE, GENERAL RESOLUTION FOR APPROVAL OF THE MARCH MINUTES, FROM THE APRIL 15, 2019 REGULAR SCHOOL BOARD MEETING**

Motion: Jim Come  
Second: Jack Roberts

**Vote: 7 Ayes 0 Nays 2 Absent**

**Motion Carried.**

- 1. Minutes of the March 11, 2019 Committee and March 18, 2019 Regular meetings (Pol.006)

Motion: Jack Roberts  
Second: Jeremiah Morrison

**Vote: 7 Ayes 0 Nays 2 Absent**

**Motion Carried.**

**B. MINUTES**

Motion: Jack Roberts  
Second: Jeremiah Morrison

- 1. April 8, 2019 Committee, April 15, 2019 Regular and May 2, 2019 Special meeting minutes. (Policy 006)

**Vote: 7 Ayes 0 Nays 2 Absent**

**Motion Carried.**

**C. FINANCIAL ACTIVITIES**

Motion: Jack Roberts

Second: Char Eggleston

- 1. Tax Collectors' Report (April) – (Policy 006) 3956-A
- 2. Treasurer's Report (March) – (Policy 601) 3956-B
- 3. Payment of Bills – (Policy 616) 3956C – 3956F
- 4. Approval to Appoint Depositories of all District Funds and Investments at Farmers National Bank, PNC Bank, Northwest Savings Bank, One Federal Credit Union, PLGIT, PSDLAF and US Bank. (Policy 608, 609)
- 5. Approval for school board members and administrators to attend regional and state workshops sponsored by PSBA during the 2019-2020 school year, and approval of annual All Access Package in amount of \$8,280.32. (Policy 004)
- 6. Approval of renewal agreement with Government Software Services Inc. for School Tax Bill printing services
- 7. Approval to purchase stage and window curtains for Colestock Auditorium in the amount of \$18,579 per Costars #034-003, grant received from Rees Foundation.

**Vote: 7 Ayes 0 Nays 2 Absent**  
**Motion Carried.**

**D. SCHEDULES OF PERSONNEL ACTIONS** – Ms. Jez reported schedules A & E were updated since the May 13, 2019 meeting, and schedule H was updated and at place.

Motion: Jeremiah Morrison

3956G – 3956I

Second: Jack Roberts

- a. Approval of Schedule A – Resignations
- b. Approval of Schedule B – Professional Appointments (Policy 309)
- c. Approval of Schedule C – Support Staff Appointments (Policy 309)
- d. Approval of Schedule E - Attendance at Professional Meetings (Policy 333)
- e. Approval of Schedule H – Leaves of Absence (Policy 339)
- f. Approval of Schedule I – Field Trip Authorization (Policy 121)
- g. Approval of Schedule L – Retirements (Policy 349)
- h. Approval of Schedule R – Kelly Services Substitute Teachers (Policy 818)

Mrs. Eggleston asked questions about the resignation of Rochelle Cressman, Ms. Jez reminded her that personnel matters cannot be discussed in public. Mrs. Cressman excused the public meeting for executive session at 7:51 p.m. and the public meeting resumed at 8:03 p.m.

**Vote: 6 Ayes 0 Nays 2 Absent 1 Abstain (Eggleston)** 3956-J  
**Motion Carried.**

**E. SCHEDULES OF PERSONNEL ACTIONS**

3956-H

Motion: Jack Roberts

Second: Miah Morrison

- a. Approval of Schedule K – Supplemental Appointments (Policy 122)

**Vote: 6 Ayes 0 Nays 2 Absent 1 Abstain (Come)** 3956-K  
**Motion Carried.**

**IX. RESOLUTION #2 – APPROVAL TO CANCEL BOTH THE JULY 2019 COMMITTEE AND REGULAR SCHOOL BOARD MEETINGS**

Motion: Jack Roberts

Second: Jeremiah Morrison

**RESOLVED**, that the Titusville Area School District Board of School Directors approves the cancellation of the July 8, 2019 committee and July 15, 2019 regular meeting. This change will be

posted and advertised. (Policy 006)

**Vote: 7 Ayes 0 Nays 2 Absent**

**Motion Carried.**

## **X. COMMITTEE REPORTS**

### **A. PERSONNEL COMMITTEE – Jean Spence – Chairperson**

1. RESOLUTION #3 – APPOINT TIMOTHY M. SENNETT, ESQUIRE, AS SCHOOL SOLICITOR FOR THE 2019-2020 SCHOOL YEAR

Motion: Jack Roberts

Second: Jim Come

**RESOLVED**, that the Titusville Area School District Board of School Directors hereby appoints Timothy M. Sennett, Esquire of Knox McLaughlin Gornall & Sennett, PC, as the Solicitor of the Titusville Area School District for the 2019-2020 school year at an hourly rate of \$105.00. (Policy 005)

Mrs. Eggleston requested the solicitor be present at Titusville School Board meetings.

**Vote: 6 Ayes 1 Nay (Eggleston) 2 Absent**

**Motion Carried.**

2. RESOLUTION #4 – APPOINT SHAWN G. SAMPSON AS ASSISTANT SCHOOL BOARD SECRETARY FOR THE 2019-2020 FISCAL YEAR

Motion: Jack Roberts

Second: Char Eggleston

**RESOLVED**, that the Titusville Area School District Board of School Directors hereby appoints Shawn G. Sampson as Assistant School Board Secretary for one year term July 1, 2019, through June 30, 2020. (Policy 005)

**Vote: 7 Ayes 0 Nays 2 Absent**

**Motion Carried.**

3. RESOLUTION #5 – AUTHORIZE STEPHANIE A. KEEBLER, EFFECTIVE JULY 1, 2019, TO SIGN DOCUMENTS WITH PDE E-GRANTS

Motion: Jack Roberts

Second: Char Eggleston

**RESOLVED**, that the Titusville Area School District Board of School Directors hereby authorizes Stephanie A. Keebler, effective July 1, 2019 to sign any and all contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education.

**Vote: 7 Ayes 0 Nays 2 Absent**

**Motion Carried.**

4. OTHER – No other items.

### **B. TAX/FINANCE – Jack Roberts – Chairperson**

1. RESOLUTION #6 – ADOPTION OF THE PROPOSED \$34,695,652 GENERAL FUND BUDGET FOR 2019-2020 FISCAL YEAR

Motion: Jack Roberts

Second: Kevin O'Neill

**RESOLVED**, that in accordance with Section 687 of the School Laws of Pennsylvania, a Proposed Budget for Fiscal year 2019-2020 beginning July 1, 2019, and ending June 30, 2020, be adopted and that the Board Secretary be directed to advertise the same for at least ten (10) days prior to final adoption and a copy made available for public inspection for a minimum of (20) days prior to final adoption. A copy of PDE-2028 (budget forms) shall be made a part of the minutes of this meeting. (Policy 604) 3957A – 3957M

**Roll Call vote:**

James Come	Yes	Lynn Cressman	Yes	Charlene Eggleston	Yes
Jeremiah Morrison	Yes	Kevin O’Neill	Yes	Jack Roberts	Yes
Carol Shaffer	Absent	Jean Spence	Yes	Richard Skinner	Absent

**Vote: 7 Ayes 0 Nays 2 Absent**

**Motion Carried.**

- 2. RESOLUTION #7 – APPROVAL OF UPS FOR DATA CENTER PROJECT IN AMOUNT OF \$35,976.73 PER COSTARS #003-413

Motion: Jack Roberts  
 Second: Kevin O’Neill

**RESOLVED**, that the Titusville Area School District Board of School Directors approves the Agreement between Titusville Area School District and Networking Technologies for the purchase of equipment (per Costars #003-413) and Statement of Work #7 as presented at the April 8, 2019 Committee meeting.

**BE IT FURTHER RESOLVED**, that the Titusville Area School District Board of School Directors hereby authorizes Karen E. Jez, as Superintendent of the Titusville Area School District, to execute the Agreement on behalf of the School District. (Policy 601)

**Vote: 7 Ayes 0 Nays 2 Absent**

**Motion Carried.**

- 3. OTHER – No other items.

**C. BUILDINGS AND GROUNDS COMMITTEE – Richard Skinner – Chairperson**

- 1. OTHER – No Items.

**D. INSTRUCTIONAL/STUDENT SERVICES CMTEE– Lynn Cressman – Chairperson**

- 1. RESOLUTION #8 - APPROVAL OF THE TENTATIVE LIST OF 2019 TITUSVILLE HIGH SCHOOL GRADUATES

Motion: Jack Roberts  
 Second: Char Eggleston

**RESOLVED**, that the Titusville Area School District Board of School Directors approves the 2019 tentative list of Titusville High School Graduates, as presented at the May 13, 2019 committee meeting. (Policy 217) 3958A – 3958B

**Vote: 7 Ayes 0 Nays 2 Absent**

**Motion Carried.**

- 2. RESOLUTION #9 – APPROVAL OF THE TENTATIVE LIST OF SPRING 2019 ADULT DIPLOMA GRADUATES

Motion: Char Eggleston  
 Second: Jack Roberts

**RESOLVED**, that the Titusville Area School District Board of School Directors approves the tentative list of 2019 Adult Diploma Graduates, as presented at the May 13, 2019 committee meeting. (Policy 125) 3958-C

**Vote: 7 Ayes 0 Nays 2 Absent**

**Motion Carried.**

- 3. RESOLUTION #10 - APPROVAL TO APPOINT SCHOOL DENTIST FOR THE 2019-2020 SCHOOL YEAR

Motion: Jack Roberts  
 Second: Jean Spence

**RESOLVED**, that the Titusville Area School District Board of School Directors appoints

Titusville Dental Arts as school dentist for the 2019-20 school year at a rate of \$320 for clinics and \$2.65 per individual examination with a minimum \$100 fee, as presented at the May 13, 2019 committee meeting.

**BE IT FURTHER RESOLVED**, that the Titusville Area School District Board of School Directors hereby authorizes Karen E. Jez, Superintendent of the Titusville Area School District, to sign the Agreement on behalf of the School District. (Policy 005)

**Vote: 7 Ayes 0 Nays 2 Absent**  
**Motion Carried.**

4. RESOLUTION #11 – APPROVAL TO APPOINT SCHOOL PHYSICIAN FOR THE 2019-2020 SCHOOL YEAR

Motion: Jeremiah Morrison

Second: Jim Come

**RESOLVED**, that the Titusville Area School District Board of School Directors appoints Titusville Area Health Services, Inc. as School Physician for the 2019-2020 school year as presented at the May 13, 2019 school board committee meeting.

**BE IT FURTHER RESOLVED**, that the Titusville Area School District Board of School Directors hereby authorizes Karen E. Jez, Superintendent of the Titusville Area School District, to sign the Agreement on behalf of the School District. (Policy 005)

**Vote: 7 Ayes 0 Nays 2 Absent**  
**Motion Carried.**

5. RESOLUTION #12 – APPROVAL TO RENEW AGREEMENT FOR SPEECH THERAPY SERVICES FOR ELEMENTARY STUDENTS WITH NEXT STEP’S CHILD ENRICHMENT

Motion: Jack Roberts

Second: Jim Come

**RESOLVED**, that the Titusville Area School District Board of School Directors approves renewing the agreement for elementary speech therapy services with Next Step’s Child Enrichment for the 2019-2020 school year as presented at the May 13, 2019 school board committee meeting.

**BE IT FURTHER RESOLVED**, that the Titusville Area School District Board of School Directors hereby authorizes Karen E. Jez, Superintendent of the Titusville Area School District, to sign the Agreement on behalf of the School District. (Policy 138)

**Vote: 7 Ayes 0 Nays 2 Absent**  
**Motion Carried.**

6. RESOLUTION #13 – APPROVAL TO RENEW 2-YEAR AGREEMENT FOR AEDY ACT 48 SERVICES WITH PATHWAYS ADOLESCENT CENTER

Motion: Jack Roberts

Second: Kevin O’Neill

**RESOLVED**, that the Titusville Area School District Board of School Directors approves the renewal of 2-year Agreement (2019-2020 and 2020-2021 school years) for AEDY ACT 48 services with Pathways Adolescent Center as presented at the May 13, 2019 school board committee meeting.

**BE IT FURTHER RESOLVED**, that the Titusville Area School District Board of School Directors hereby authorizes Karen E. Jez, Superintendent of the Titusville Area School District, to sign the Agreement on behalf of the School District. (Policy 132)

**Vote: 7 Ayes 0 Nays 2 Absent**  
**Motion Carried.**

7. RESOLUTION #14 - APPROVAL OF AGREEMENT WITH GLADE RUN FOR THE 2019-2020 SCHOOL YEAR

Motion: Jack Roberts

Second: Char Eggleston

**RESOLVED**, that the Titusville Area School District Board of School Directors approves the Agreement with Glade Run for the 2019-2020 school year as discussed at the May 13, 2019 board committee meeting.

**BE IT FURTHER RESOLVED**, that the Titusville Area School District Board of School Directors hereby authorizes Karen E. Jez, Superintendent of the Titusville Area School District, to sign the Agreement on behalf of the School District. (Policy 132)

**Vote: 7 Ayes 0 Nays 2 Absent**  
**Motion Carried.**

8. RESOLUTION #15 - APPROVAL OF AGREEMENT AND ADDENDUM WITH PROFESSIONAL SOFTWARE FOR NURSES, INC.

Motion: Char Eggleston

Second: Jeremiah Morrison

**RESOLVED**, that the Titusville Area School District Board of School Directors approves the Agreement and Addendum with Professional Software for Nurses, Inc. and to allow auto-renewal.

**BE IT FURTHER RESOLVED**, that the Titusville Area School District Board of School Directors hereby authorizes Karen E. Jez, Superintendent of the Titusville Area School District, to sign the Agreement on behalf of the School District. (Policy 601)

**Vote: 7 Ayes 0 Nays 2 Absent**  
**Motion Carried.**

9. RESOLUTION #16 – APPROVAL OF 2019-2020 SECONDARY STUDENT HANDBOOK

Motion: Jack Roberts

Second: Jeremiah Morrison

**RESOLVED**, that the Titusville Area School District Board of School Directors approve the 2019-2020 Secondary Student Handbook to include proposed revisions as presented. (Policy 101)

**Vote: 7 Ayes 0 Nays 2 Absent**  
**Motion Carried.**

10. RESOLUTION #17 – APPROVAL OF 2019-2020 ELEMENTARY STUDENT HANDBOOK

Motion: Jack Roberts

Second: Jeremiah Morrison

**RESOLVED**, that the Titusville Area School District Board of School Directors approves the 2019-2020 Elementary Student Handbook to include proposed revisions as presented. (Policy 101)

**Vote: 7 Ayes 0 Nays 2 Absent**  
**Motion Carried.**

11. RESOLUTION #18 – APPROVAL OF 2019-2020 PARENT HANDBOOK

Motion: Kevin O'Neill

Second: Jack Roberts

**RESOLVED**, that the Titusville Area School District Board of School Directors approves the 2019-2020 Parent Handbook to include proposed revisions as presented. (Policy 101)

**Vote: 7 Ayes 0 Nays 2 Absent**  
**Motion Carried.**

12. RESOLUTION #19 - APPROVAL OF RIU#6 COMMITMENT FOR DISCOVERY EDUCATION VIDEO STREAMING FOR 2019-2020

Motion: Kevin O'Neill

Second: Jack Roberts

**RESOLVED**, that the Titusville Area School District Board of School Directors approves the commitment with Riverview Intermediate Unit #6 for Discovery Education Video Streaming at a rate of \$1.00 per student for the 2019-2020 school year as presented at the May 13, 2019 committee meeting.

**BE IT FURTHER RESOLVED**, that the Titusville Area School District Board of School Directors hereby authorizes Karen E. Jez, Superintendent of the Titusville Area School District, to sign the Commitment Form on behalf of the School District. (Policy 601)

**Vote: 7 Ayes 0 Nays 2 Absent**

**Motion Carried.**

13. RESOLUTION #20 - APPROVAL TO PURCHASE 15 LICENSES WITH LUCID PRESS IN AMOUNT OF \$450 FOR THS

Motion: Jack Roberts

Second: Jim Come

**RESOLVED**, that the Titusville Area School District Board of School Directors approves the purchase of fifteen (15) licenses with Lucid Press for one year in the amount of \$450.00 as discussed at the May 13, 2019 board committee meeting. (Policy 109)

**Vote: 7 Ayes 0 Nays 2 Absent**

**Motion Carried.**

14. RESOLUTION #21 - APPROVAL TO PURCHASE 155 LICENSES FOR TMS 7<sup>TH</sup> GRADE WRITING WITH MY ACCESS IN AMOUNT OF \$3,125

Motion: Jack Roberts

Second: Jim Come

**RESOLVED**, that the Titusville Area School District Board of School Directors approves the purchase of 155 licenses for TMS 7<sup>th</sup> grade class with My Access in the amount of \$3,125.00 as discussed at the May 13, 2019 board committee meeting. (Policy 109)

Mrs. Eggleston inquired about success rate of My Access. Mrs. Keebler reported the Instructional Student Services committee reviewed the software, to be reviewed annually, which has new features to assist with the writing process and is a supplement teacher instruction.

**Vote: 6 Ayes 1 Nays (Eggleston) 2 Absent**

**Motion Carried.**

15. RESOLUTION #22 - APPROVAL TO PURCHASE AP SPANISH LANGUAGE CLASS TEXTBOOKS, TEACHER MATERIALS AND 5-YEAR DIGITAL LICENSES IN AMOUNT OF \$2,957.94

Motion: Char Eggleston

Second: Jack Roberts

**RESOLVED**, that the Titusville Area School District Board of School Directors approves the purchase of 15 textbooks, teacher materials and 5-year digital licenses in the amount of \$2,957.94 as discussed at the May 13, 2019 board committee meeting. (Policy 108)

**Vote: 7 Ayes 0 Nays 2 Absent**

**Motion Carried.**

16. RESOLUTION #23 - APPROVAL OF STUDENT PARTICIPATION IN ENTREPRENEUR ACADEMY WITH VENANGO ECONOMIC DEVELOPMENT IN AMOUNT OF \$1,400 PER STUDENT

Motion: Jack Roberts

Second: Jim Come



**RESOLVED**, that the Titusville Area School District Board of School Directors approves the student participation in the Entrepreneur Academy Entrepreneurship course through Venango County Economic Development at a cost of \$1,400 per student as discussed at the May 13, 2019 board committee meeting. (Policy 109)

Discussion: As this is their first year, they are hoping for two students from each of the six sending districts.

**Vote: 7 Ayes 0 Nays 2 Absent**  
**Motion Carried.**

17. RESOLUTION #24 - APPROVAL OF ONE ADULT DIPLOMA STUDENT, WHO HAS MET REQUIREMENTS, AS A MAY 2019 GRADUATE

Motion: Kevin O’Neill  
Second: Char Eggleston

**RESOLVED**, that the Titusville Area School District Board of School Directors approves this student, who has completed all necessary requirements, as a May 2019 Titusville High School Graduate. (Policy 217) 3962-A

**Vote: 7 Ayes 0 Nays 2 Absent**  
**Motion Carried.**

18. RESOLUTION #25 - APPROVAL OF DISCIPLINE WAIVER AND STIPULATION FOR STUDENT “D” OF THE 2018-2019 SCHOOL YEAR

Motion: Kevin O’Neill  
Second: Jim Come

**RESOLVED**, that the Board of School Directors of the Titusville Area School District hereby approves the Discipline Waiver and Stipulation for Student "D" of the 2018-2019 school year. The Board of School Directors of the Titusville Area School District authorizes the Superintendent to sign the Stipulation on behalf of the Board.

**BE IT FURTHER RESOLVED**, that the Board of School Directors of the Titusville Area School District hereby disciplines Student "D" for the length of time set forth in the Stipulation for committing a violation of the School District’s terroristic threat policy. (Policy 233)

**Vote: 7 Ayes 0 Nays 2 Absent**  
**Motion Carried.**

19. RESOLUTION #26 – EXPULSION OF STUDENT “E” OF THE 2018-2019 SCHOOL YEAR

Motion: Kevin O’Neill  
Second: Jeremiah Morrison

**RESOLVED**, that the Board of School Directors of the Titusville Area School District hereby approves the Expulsion Hearing Adjudication for Student “E” of the 2018-2019 school year. The Board of School Directors of the Titusville Area School District authorizes the President and Secretary of the Board to sign the Expulsion Hearing Adjudication on behalf of the Board.

**BE IT FURTHER RESOLVED**, that the Board of School Directors of the Titusville Area School District hereby expels Student "E" for the length of time set forth in the Expulsion Hearing Adjudication for violating the School District’s terroristic threat policy as well as committing a Discipline Code violation as set forth in the 2018-2019 Student Handbook of Titusville Middle & High School. (Policy 233)

**Vote: 6 Ayes 0 Nays 2 Absent 1 Abstain (Roberts)** 3962-B  
**Motion Carried.**

**20. RESOLUTION #27 - APPROVAL OF DISCIPLINE WAIVER AND STIPULATION FOR STUDENT "F" OF THE 2018-2019 SCHOOL YEAR**

Motion: Kevin O'Neill

Second: Jean Spence

**RESOLVED**, that the Board of School Directors of the Titusville Area School District hereby approves the Stipulation Agreement for Student "F" of the 2018-2019 school year. The Board of School Directors of the Titusville Area School District authorizes the Superintendent to sign the Stipulation on behalf of the Board.

**BE IT FURTHER RESOLVED**, that the Board of School Directors of the Titusville Area School District hereby disciplines Student "F" for the length of time set forth in the Stipulation for committing a violation of the School District's terroristic threat policy. (Policy 233)

**Vote: 7 Ayes 0 Nays 2 Absent**  
**Motion Carried.**

**21. RESOLUTION #28 - APPROVAL TO CREATE A SOFTBALL ACTIVITIES CLUB AND APPROVAL OF THE BUDGET**

Motion: Jack Roberts

Second: Char Eggleston

**RESOLVED**, that the Board of School Directors of the Titusville Area School District hereby approves the creation of a Parent Group Softball Activities Club for the 2018-2019 school year and approves the budget as provided.

**Vote: 7 Ayes 0 Nays 2 Absent**  
**Motion Carried.**

**22. Report on Elementary Transition Program** - Mr. McGaughey, Director of Special Education, presented information on starting an Elementary Alternative Transition program for the 2019-2020 school year. The program would be similar to the secondary program, and include a teacher and aides. The students will receive support for behavioral, personal and social needs.

**23. OTHER** – No additional items.

**E. TRANSPORTATION/FOOD SERVICES – Jean Spence – Chairperson**

**1. RESOLUTION #29 – APPROVAL OF 5-YEAR TRANSPORATION CONTRACT WITH NORTHWEST BUS SERVICE (2019 to 2024)**

Motion: Jack Roberts

Second: Jean Spence

**RESOLVED**, that the Titusville Area School District Board of School Directors approves the five-year contract (July 1, 2019 through June 30, 2024) for School Transportation Services between the Titusville Area School District and Northwest Bus Service.

**BE IT FURTHER RESOLVED**, that the Board of School Directors of the Titusville Area School District hereby authorizes Lynn J. Cressman, as President of the Board of School Directors, and Richard E. Skinner, Jr., as Secretary of the Board of School Directors, to sign the Contract on behalf of the Titusville Area School District and the Board of School Directors (Policy 810)

**Vote: 7 Ayes 0 Nays 2 Absent**  
**Motion Carried.**

**2. RESOLUTION #30 - APPROVAL OF COMMUNITY ELIGIBILITY PROGRAM (CEP) FOR THE ECLC, MAIN STREET, PLEASANTVILLE AND HYDETOWN ELEMENTARY SCHOOLS AND TITUSVILLE MIDDLE SCHOOL FOR THE 2019-2020 SCHOOL YEAR**

Motion: Jack Roberts

Second: Kevin O'Neill

**RESOLVED**, that the Titusville Area School District Board of School Directors approves the Community Eligibility Program (CEP) for students attending the ECLC, Main Street, Pleasantville, and Hydetown Elementary schools and the Titusville Middle School for the 2019-2020 school year as recommended by the Tax Finance committee and presented at the May 13, 2019 school board meeting.

**BE IT FURTHER RESOLVED**, that the Board of School Directors of the Titusville Area School District hereby authorizes administration to submit forms to Pennsylvania Department of Education (PDE) on behalf of the Titusville Area School District and the Board of School Directors. (Policy 246)

Discussion: This is a 4-5 year commitment, with approval each year. As we see results, Titusville High School may be added in the future.

**Vote: 7 Ayes 0 Nays 2 Absent**  
**Motion Carried.**

3. RESOLUTION #31 - APPROVAL OF REVISED PROJECTED OPERATING COSTS (POC) WITH THE NUTRITION GROUP, INC. REFLECTING CHANGES FOR IMPLEMENTATION OF THE COMMUNITY ELIGIBILITY PROGRAM (CEP)

Motion: Jack Roberts

Second: Char Eggleston

**RESOLVED**, that the Titusville Area School District Board of School Directors approves the revised Projected Operating costs with The Nutrition Group, Inc. reflecting the changes for implementation of Community Eligibility Program (CEP) for students attending the ECLC, Main Street, Pleasantville and Hydetown Elementary schools and the Titusville Middle School for the 2019-2020 school year as recommended by the Tax Finance committee and presented at the May 13, 2019 school board meeting.

**Vote: 7 Ayes 0 Nays 2 Absent**  
**Motion Carried.**

4. OTHER – No other items.

**F. POLICY COMMITTEE – Jean Spence - Chairperson**

1. OTHER – No Items.

**G. LEGISLATIVE – Lynn Cressman**

1. OTHER – Mr. Sampson reported PASBO is asking the District to participate in a case study on costs impacting the school district such as PSERS, Cyber/Charter, and Transportation.

**H. NEGOTIATIONS – Kevin O’Neill – Chairperson**

1. OTHER – No items.

**XI. ADMINISTRATION**

**A. FUTURE MEETING DATES**

1. **Tax Finance Standing Committee** – Friday, June 7, 2019 - 8:00 a.m. – Admin Ofc BR
2. **Committee Meeting** – Monday, June 10, 2019 – 7:00 p.m. – THS BR
3. **Regular Meeting** – Monday, June 24, 2019 – 7:00 p.m. – THS BR

**B. UPCOMING EVENTS**

1. **Superintendent Recognition** – Thursday, May 30, 2019 at 3:30 - 5:00 p.m. THS Cafe
2. **Adult Diploma Graduation** – Wednesday, June 5, 2019 – 5:00 p.m. THS Gym
3. **THS Baccalaureate** – Thursday, June 6, 2019 – 7:00 p.m. THS Gym

4. **THS Graduation** – Friday, June 7, 2019 – 7:00 p.m. Carter Field (or THS Gym)
5. **Sunshine Act & RTK Presentation** by Office of Open Records (OOR) – Monday, June 24, 2019 - 5:30 p.m. THS Board Room

Jack Roberts left the meeting at 8:30 p.m.

**XII. OTHER BOARD COMMENTS**

1. Char Eggleston – She will be traveling a lot over summer, requests to be include in school board information via text and/or email.
2. Kevin O’Neill – Reminded everyone to go vote tomorrow, Election Day.

**XIII. OTHER PUBLIC COMMENTS**

1. Sean Ray, Reporter for Titusville Herald, thanked THS Students/ Walnut Journal, Mary Murphy and Bailey Mennemeier, for their help with the recent Crawford County Candidate forum.

**XIV. OTHER BUSINESS** – Ms. Jez noted at place is an invitation to Senior Banquet for Tuesday, June 4, 2019 – 6:00 p.m. THS Cafeteria

**XV. ADJOURNMENT**

**RESOLVED**, that there being no further business, the meeting adjourned at 8:44 P.M.

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Assistant Secretary, Shawn G. Sampson

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President, Lynn J. Cressman